

DOCUMENT N^o. 6
SCHEDULE OF UNIT PRICES

**UNIT PRICE SCHEDULE FOR THE EXTENSION OF ELECTRICITY TO MBIIM VILLAGE, NKUM SUB DIVISION
, BUI DIVISION , NORTH WEST REGION**

Ref N°	DESCRIPTION OF WORKS	UNIT	SUPPLY	
			U.P IN FIGURES	UP IN WORDS
100	CONSTRUCTION OF A MV SINGLE PHASE LINE WITH 1x34.4 mm² ALMELEC CABLE			
101	Studies and Pegging (Code 10000)	KM		
102	Excavation works (Code 100001)	m ³		
103	S & F Single 11m wooden poles class D (Code 601014)	U		
104	S & F twin 11m wooden poles class D (Code 601014)	U		
105	S & F Spindle (Code 601004)	U		
106	S & F Rigid glass insulator 30KV (Code 601001)	U		
107	S & F Chain of three insulators 30kv (Code 601002)	U		
108	S & F anchoring jumpers MV	U		
109	S & F U anchor iron MV (Code 60113)	U		
110	Attache performed	U		
111	S & F deviation jumpers MV 54mm ²	U		
112	S & F MV Fuse cutout (Ref 44001010046)	U		
113	S & Stringing 54 mm ² Almelec cable (Code 601011)	LM		
114	S & F Number plate + Numbering (Code 601006)	U		
115	S & F Warning plates DM (Code 601005)	U		
116	Poles savers (Code 113016)	U		
200	CONSTRUCTION OF A MV/LV SINGLE PHASE LINE WITH 1x34.4 mm² ALMELEC & 4x25 mm² ALUMINUM CABLES			
201	Studies and Pegging (Code 10000)	KM		
202	Excavation works (Code 100001)	m ³		
203	S & F Single 11m wooden poles class D (Code 601014)	U		
204	S & F Twin 11m wooden poles class D (Code 601015)	U		
205	S & F Spindle (Code 601004)	U		
206	S & F Rigid glass insulator 30KV (Code 601001)	U		
207	S & F Chain of three insulators (Code 601002)	U		
208	S & F anchoring jumpers MV	U		
209	S & F U anchor iron MV (Code 60113)	U		
210	S & Stringing 54 mm ² Almelec cable (Code 601011)	LM		
211	S & F Number plate + Numbering (Code 601006)	U		
212	S & F Warning plates DM (Code 601005)	U		
213	Manipulation of pinning-wheel (Code 113016)	U		
214	S & F LV Anchoring clamp (Code 603004)	U		
215	S & F LV Alignment support (Code 603001)	U		
216	Type C earth plug (Code 603007)	U		
217	S & F Stringing 4x25 mm ² twisted cable (Code 601011)	LM		
218	Poles savers (Code 113016)	U		
300	CONSTRUCTION OF A TRANSFORMATION SUBSTATION EQUIPPED WITH A SINGLE PHASE TRANSFORMER H61-25KVA 17.32KV/B2			
301	S & F 25KVA Transformer (Ref 22 001 050048)	U		

302	S & F Twin 12m wooden poles class D (Code 601015)	U		
303	Excavation works (Code 100001)	m ³		
304	S & F MV Fuse cutout (Ref 44001010046)	U		
305	S & F 27KV Surge arrester (Ref 21005010007)	U		
306	S & F Type 2BH earth plug (Ref 22 001 050049)	U		
307	S & F Poles savers (Code 113016)	U		
308	Full equipment of single phase station (Ref 22 001 050002)	Set		
400	CONSTRUCTION OF A LV SINGLE PHASE LINE WITH 4x25 mm² ALUMINUM TWISTED CABLE			
401	Studies and Pegging (Code 10000)	KM		
402	Excavation works (Code 100001)	m ³		
403	S & F Single 9m wooden poles class D (Code 603008)	U		
404	S & F Twin 9m wooden poles class D (Code 603008)	U		
405	S & F LV Alignment support LV (Code 603001)	U		
406	S & F LV Anchoring clamp LV (Code 603004)	U		
407	S & F Stringing 4x25 mm ² twisted cable (Code 601011)	LM		
408	S & F Number plate + Numbering (Code 601006)	U		
409	Type C earth plug (Code 603007)	U		
410	Manipulation of pinning-wheel (Code 113016)	U		
411	Concrete	m3		
412	S & F Set of four LV line taps (Code 3504035)	Set		
413	S & F Poles savers (Code 113016)	U		
	SUNDRY EXPENSES			
501	Transportation and handling material	FF		
502	Transportation Of Poles	T/Km		
503	Clearing and pruning	Km		
504	Transportation of workers	H		
505	Site installation	FF		
600	DOMISTIC TEST POINT			
601	S&I Complete ENEO subscription and connection set with a single phase metter (Ref 22009050001)	U		
602	Production of as-built plan by MINEE	ff		
603	Environmental impact notice	ff		

DOCUMENT N°. 7
BILL OF QUANTITIES AND ESTIMATES

**BILL OF QUANTITIES AND COST ESTIMATE FOR THE EXTENSION OF ELECTRICITY TO MBIIM VILLAGE,
NKUM SUB DIVISION , BUI DIVISION , NORTH WEST REGION**

Ref N°	DESCRIPTION OF WORKS	UNIT	QTY	SUPPLY	
				U.P	T.P
100	CONSTRUCTION OF A MV SINGLE PHASE LINE WITH 1x34.4 mm² ALMELEC CABLE				
101	Studies and Pegging (Code 10000)	KM	3.16		
102	Excavation works (Code 100001)	m ³	13		
103	S & F Single 11m wooden poles class D (Code 601014)	U	21		
104	S & F twin 11m wooden poles class D (Code 601014)	U	10		
105	S & F Spindle (Code 601004)	U	31		
106	S & F Rigid glass insulator 30KV (Code 601001)	U	31		
107	S & F Chain of three insulators 30kv (Code 601002)	U	20		
108	S & F anchoring jumpers MV	U	20		
109	S & F U anchor iron MV (Code 60113)	U	20		
110	Attache performed	U	31		
111	S & F deviation jumpers MV 54mm2	U	1		
112	S & F MV Fuse cutout (Ref 44001010046)	U	1		
113	S & Stringing 54 mm ² Almelec cable (Code 601011)	LM	3,318		
114	S & F Number plate + Numbering (Code 601006)	U	31		
115	S & F Warning plates DM (Code 601005)	U	31		
116	Poles savers (Code 113016)	U	31		
	Sub-Total 100				
200	CONSTRUCTION OF A MV/LV SINGLE PHASE LINE WITH 1x34.4 mm² ALMELEC & 4x25 mm² ALUMINUM CABLES				
201	Studies and Pegging (Code 10000)	KM	1200		
202	Excavation works (Code 100001)	m3	10		
203	S & F Single 11m wooden poles class D (Code 601014)	U	25		
204	S & F Twin 11m wooden poles class D (Code 601015)	U	7		
205	S & F Spindle (Code 601004)	U	32		
206	S & F Rigid glass insulator 30KV (Code 601001)	U	32		
207	S & F Chain of three insulators (Code 601002)	U	14		
208	S & F anchoring jumpers MV	U	4		
209	S & F U anchor iron MV (Code 60113)	U	14		
210	S & Stringing 54 mm ² Almelec cable (Code 601011)	LM	1260		
211	S & F Number plate + Numbering (Code 601006)	U	32		
212	S & F Warning plates DM (Code 601005)	U	32		
213	Manipulation of pinning-wheel (Code 113016)	U	2		
214	S & F LV Anchoring clamp (Code 603004)	U	14		
215	S & F LV Alignment support (Code 603001)	U	25		
216	Type C earth plug (Code 603007)	U	3		
217	S & F Stringing 4x25 mm ² twisted cable (Code 601011)	LM	1260		
218	Poles savers (Code 113016)	U	32		
	Sub-Total 200				
300	CONSTRUCTION OF A TRANSFORMATION SUBSTATION EQUIPPED WITH A SINGLE PHASE TRANSFORMER H61- 25KVA 17.32KV/B2				
301	S & F 25KVA Transformer (Ref 22 001 050048)	U	1		

302	S & F Twin 12m wooden poles class D (Code 601015)	U	1		
303	Excavation works (Code 100001)	m ³	1		
304	S & F MV Fuse cutout (Ref 44001010046)	U	1		
305	S & F 27KV Surge arrester (Ref 21005010007)	U	1		
306	S & F Type 2BH earth plug (Ref 22 001 050049)	U	1		
307	S & F Poles savers (Code 113016)	U	2		
308	Full equipment of single phase station (Ref 22 001 050002)	Set	1		
	Sub-Total 300				
400	CONSTRUCTION OF A LV SINGLE PHASE LINE WITH 4x25 mm² ALUMINUM TWISTED CABLE				
401	Studies and Pegging (Code 10000)	KM	1.2		
402	Excavation works (Code 100001)	m ³	17		
403	S & F Single 9m wooden poles class D (Code 603008)	U	18		
404	S & F Twin 9m wooden poles class D (Code 603008)	U	6		
405	S & F LV Alignment support LV (Code 603001)	U	18		
406	S & F LV Anchoring clamp LV (Code 603004)	U	12		
407	S & F Stringing 4x25 mm ² twisted cable (Code 601011)	LM	1,260		
408	S & F Number plate + Numbering (Code 601006)	U	24		
409	Type C earth plug (Code 603007)	U	3		
410	Manipulation of pinning-wheel (Code 113016)	U	1		
411	Concrete	m3	4.5		
412	S & F Set of four LV line taps (Code 3504035)	Set	4		
413	S & F Poles savers (Code 113016)	U	24		
	Sub-Total 300				
	SUNDRY EXPENSES				
501	Transportation and handling material	FF	1		
502	Transportation Of Poles	T/Km	3		
503	Clearing and pruning	Km	3		
504	Transportation of workers	H	3		
505	Site installation	FF	1		
	Sub-Total 500				
600	DOMESTIC TEST POINT				
601	S&I Complete ENEO subscription and connection set with a single phase metter (Ref 22009050001)	U	3		
602	Production of as-built plan by MINEE	ff	1		
603	Environmental impact notice	ff	1		
	Sub-total 600				
	TOTAL WITHOUT TAXES				
	VAT (19.25%)				
	AIR (2.2%)				
	TOTAL WITH TAXES				
	NET PAYABLE				

Stop the present cost estimate at the sum of: francs CFA with all taxes inclusive.

DOCUMENT N° 8
FRAMEWORK OF SUB DETAIL OF PRICES

UNIT PRICE BREAKDOWN

DESIGNATION :Studies and site installation					
No	Daily out put	Total quantity	Unit	Duration activity	of
WORKMAN SHIP	Category	No	Daily wage	Days break up	Amount
TOTAL A					
EQUIPMENT/MECHINES	Type	No	Daily rate	Days break up	Amount
TOTAL B					
MATERIAL AND MISCELLANOUS	Type	Unit	Unit cost	Quantity	Amount
TOTAL C					
D	DIRECT TOTAL COST			A+B+C	
E	GENERAL SITE EXPENSESES			Dx%	
F	GENERAL OFFICE EXPENSES			Dx%	
G	NET COST			D+E+F	
H	RISK + BENEFITS			Gx%	
P	TOTAL COST (HT)			G+H	
V	UNIT COST (HT)			P/Q'TY	

DOCUMENT N° 9
MODEL CONTRACT

REPUBLIQUE DU CAMEROUN
PAIX – TRAVAIL – PATRIE

MINISTERE DE DECENTRALIZATION
ET DE DEVELOPMENT LOCAL

REGION DU NORD OUEST

DEPARTMENT DU BUI

ARRONDISSEMENT DE NKUM

COMMUNE DE NKUM
BP 63 – KUMBO; TEL: 33 15 59 15

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REPUBLIC OF CAMEROON
PEACE – WORK – FATHERLAND

MINISTRY OF DECENTRALIZATION AND LOCAL
DEVELOPMENT

NORTH WEST REGION

BUI DIVISION

NKUM SUB DIVISION

NKUM COUNCIL
P.O BOX 63 – KUMBO; TEL: 33 15 59 15

www.nkumcouncil.orgE-MAIL

E-MAIL nkumcouncil@yahoo.com

NKUM COUNCIL INTERNAL TENDERS BOARD.

CONTRACT N° 01/JO/NKUM COUNCIL/NCITB/2025 OF 12/04/2025 FOR THE SUPPLY OF
ELECTRICITY TO MBIIM VILLAGE, NKUM SUB DIVISION, BUI DIVISION OF THE NORTH WEST REGION

Awarded after an Open National Invitation to Tender

N° 01/ONIT/NKUM COUNCIL/NCITB/2025 OF 13/02/2025 FOR THE SUPPLY OF ELECTRICITY TO MBIIM
VILLAGE, NKUM SUB DIVISION, BUI DIVISION OF THE NORTH WEST REGION

HOLDER (ETS ADDRESS):

P.O BOX TEL..... FAX:

TRADE REGISTER N°(N° R.C.):

TAX PAYER N°:

BANK ACCOUNT N°:AT..... (BANK)

AGENCY OF:

SUBJECT:

EXECUTION DEADLINE:

AMOUNT IN FCFA:

Amount tax inclusive	
Amount without Taxes	
VAT (19.25)	
A.I.R. (2.2 or 5.5 %)	
Net Payable	

FINANCING:

BUDGET HEAD:

LOCATION:

ENTERED ON: _____

SIGNED ON: _____

NOTIFIED ON: _____

REGISTERED ON: _____

BETWEEN:

The Government of the Republic of Cameroon, represented by the Mayor of NKUM Council hereinafter referred to as the "The Contracting Authority"

ON THE ONE PART,

AND

Enterprise

Whose head office is at

Hereinafter referred to as the "Contractor"

Represented by its Director, Mr./Ms

Address: P.O. Box Tel Fax

Business Registry No

Tax Payers' Card No

ON THE OTHER PART

IT IS HEREBY AGREED AND ORDERED AS FOLLOWS:

SUMMARY

Part I: Special Administrative Clause (SAC)

Part II: Special technical Clauses (STC)

Part III: Schedule of Unit Prices

Part IV: Details or Estimates

Page and last of CONTRACT N° 01/JO/NC/ NCITB/2025 awarded after an Open National Invitation to Tender N° 01/ONIT/ NKUM COUNCIL/NCITB/2025

With

FOR THE SUPPLY OF ELECTRICITY TO MBIIM VILLAGE, NKUM SUB DIVISION, BUI DIVISION OF THE NORTH WEST REGION

EXECUTION DEADLINE: FOUR (04) MONTHS

AMOUNT OF CONTRACT IN FCFA:

Amount tax inclusive	
Amount without Taxes	
VAT (19.25)	
A.I.R. (2.2 or 5.5%)	
Net Payable	

Read and accepted by the Contractor

NKUM (date)

Signed by the LORD MAYOR NKUM COUNCIL

NKUM..... (date)

Registration

DOCUMENT N° 10
FORMS AND MODELS TO BE USED

TABLE OF MODELS

Annex No. 1: Model tender

Annex No. 2: Model bid bond

Model No. 3: Model final bond

Model No. 4: Model of start-off advance bond

Model No. 5: Model retention fund

Annex No. 6: Schedule framework

Annex N°. 1: Model tender

I, the undersigned _____ [indicate the name and capacity of signatory]

Representing the _____ company or enterprise or group¹ with head office at _____
registered in the trade register of _____ under the number No _____

Having taken cognisance of all the documents featured or mentioned in the Tender File:

[recall the subject of the invitation to tender]

- After having personally taking account of the situation of the site and evaluated from my point of view and under my responsibility, the nature and difficulty of the works to be carried out;
- Hereby submit, bearing my signature, the schedule of unit prices as well as the quotations in accordance with the structure featuring in the Tender File.
- Submit and commit myself to execute the works in accordance with the Tender File, in return for the prices which I myself establish for each type of structure which prices reveal the amount of the tender for lot No. _____ at _____ [in figures and words] CFA francs exclusive of VAT and at _____ CFA francs Inclusive of all Taxes. [In figures and words].
- I pledge to execute the works within a deadline ofmonths.
- I pledge to maintain my offer for [indicate duration of validity, in principle 90 days from the deadline of submission of tenders.
- Rebates and the modalities of application the said rebates shall be the following (in case of the possibility of award of several lots).

The Project owner shall pay the sums due for this contract by crediting account No.....
opened in.....Bank.....Branch

Prior to the signing of the contract, this tender accepted by you shall constitute an agreement between us.

Signature of.....in the
capacity of.....duly authorised to
sign the tenders on behalf
of².....

¹ Delete where necessary

² Attach the Power of Attorney

ANNEX N°. 2: MODEL BID BOND

Addressed to *[indicate the Contracting Authority and his address]* "Contracting Authority"

Whereas the undertaking _____ hereinafter referred to as the "bidder" has submitted his tender on _____ for *[recall the subject of the invitation to tender]*, hereinafter referred to as "the tender" and to which shall be attached a bid bond equivalent to *[indicate the amount]* CFA francs.

We _____ *[name and address of the bank]*, represented by _____ *[names of signatories]*, hereinafter referred to as "the bank" hereby declare to guarantee payment to the Contracting Authority of the maximum sum of *[indicate the amount]* CFA francs, that the bank pledges to pay in full to the Contracting Authority, binding itself, its successors and assignees.

The conditions of this commitment are as follows:

If the bidder retires his tender during the validity period specified by him in the tender; or

If the bidder, having been notified of the award of the contract by the Contracting Authority during the validity period:

- Fails or refuses to sign the contract, even though required to do so;
- Fails or refuses to furnish the final bond for the contract (final bond) as provided for by the contract;

We pledge to pay to the Contracting Authority an amount up to the maximum of the sum referred to above upon reception of his first written request, without the Contracting Authority having to justify his request, given, however, that in his request the Contracting Authority shall note that he is due the amount he is claiming because one or the other or both of the above condition(s) has (have) been fulfilled and he shall specify which condition(s) took effect.

This bond shall enter into force from the date of signature and from the date set by the Contracting Authority for the submission of tenders. It shall remain valid up till the thirtieth day inclusive following the end of the deadline for the validity of tenders. Any request by the Contracting Authority to cause it to take effect should reach the bank by registered mail with an acknowledgement of receipt before the end of this period of validity.

This bond shall, for purposes of its interpretation, be submitted to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank at _____, on _____

[Bank's signature]

ANNEX N°. 4: Model of start-off advance bond

Bank: reference, address _____

We, the undersigned, (bank, address) hereby declare by the present to guarantee on behalf of _____ [the holder] to the benefit of the Contracting Authority [address of the Contracting Authority] (the beneficiary)

The payment, without contest and upon receipt of the first written request by the beneficiary, declaring that _____ [the holder] has not fulfilled his obligations relating to the reimbursement of the start-off advance according to the terms of contract No. _____ of _____ relating to _____ works [indicate the subject of the works, the references of the invitation to tender and the lot, if possible] of the total sum corresponding to the advance of [twenty (20) %] of the amount inclusive of all taxes of contract No. _____, payable upon notification of the corresponding Administrative Order that is, _____ CFA francs.

This bond shall enter into force and shall take effect upon reception of the respective parts of this advance into the accounts of _____ [the holder] opened in the _____ bank under No. _____.

This bond shall remain in force up till the reimbursement of the advance in accordance with the SAC. However, the amount of the guarantee shall be proportionately reduced on the progressive reimbursement of the advance.

The applicable law and jurisdiction shall be those of the Republic of Cameroon.

Signed and authenticated by the bank at _____ on _____

Signature of the bank

ATTACHMENT No. 5: MODEL OF PERFORMANCE BOND (RETENTION FUND)

Bank: _____

Reference of the bond: No _____

Addressed to *[Indicate the Contracting Authority]*

[Address of Contracting Authority]

Hereinafter referred to as "the Contracting Authority"

Whereas _____ *name and address of Supplier* hereinafter referred to "the contractor", pledged, in execution of the contract, to carry out the works of *[indicate the subject of the work]*

Whereas it is stipulated in the contract that the retention fund fixed at *[percentage below 10 % to be specified]* of the amount of the contract may be replaced by a joint guarantee,

Whereas we have agreed to provide the Contractor with this guarantee,

We, _____ *[name and address of the bank]*,

Represented by _____ *[names of signatories]* and hereinafter referred to as "the bank",

Hence, we hereby affirm that on behalf of the Contractor, we guarantee and are responsible to the Contracting Authority for a maximum amount of _____

[in figures and letters] corresponding to *[percentage below 10 % to be specified]* of the contract price³.

And we pledge to pay to the Contracting Authority within a maximum deadline of eight (8) weeks upon his simple written request declaring that the contractor has not fulfilled his contractual obligations or is indebted to the Contracting Authority within the meaning of the contract, amended where need be, by its additional clauses, without being able to defer the payment nor raise any contest for whatever reason, any sum(s) within the limits of the amount equal to *[percentage below 10 % to be specified]* of the total amount of the works featuring in the final detailed account, without the Contracting Authority having to prove or give the reasons nor the motive for the amount of the sum indicated above.

We hereby agree that no change or addendum or any other amendment shall release us of any obligation incumbent on us by virtue of this bond and we hereby incline by the present to the notification of any amendment, addendum or change.

This bond shall enter into force upon signature. It shall be released within thirty (30) days from the date of the final acceptance of the works and upon release issued by the Contracting Authority.

Any request for payment formulated by the Contracting Authority by virtue of this bond should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment. This bond shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this pledge and its consequences.

Signed and authenticated by the bank at _____ on _____

[Signature of the bank]

³ In the case where the bond is established once upon start of the works and covers the full bond, that is, 10 % of the amount of the contract

ANNEX N°. 6: Schedule framework

The quantities, daily outputs, the duration of execution of works and the slowdowns or even the due interruptions shall be clearly brought out in the schedules.

The financial schedule resulting from the schedule of works shall indicate month by month, the estimated amounts of the detailed accounts of works by item and cumulatively by taking into account the incidence of rainy seasons for the basic solution and possibly variant solution.

[Signature of the bank]

DOCUMENT N° 11
PRELIMINARY SITE STUDIES

[To be systematically filled by the Project Owner based on the nature of services to be executed and according to the specifications of Point 5.a of Circular No. 003/CAB/PM of 18 April 2008 relating to the respect of rules governing the award, execution and control of public contracts]

Note on preliminary studies

In accordance with the Public Contracts Code, the Project Owner or Delegated Project Owner must, prior to commencing the procedure to award contracts or refer to the competent Tenders Board, ensure that draft tender files are prepared based on preliminary studies.

These studies must be required during the examination of the Tender File (TF) by the Tenders Board.

The Project Owner is bound to fill the questionnaire in annex 1 accompanied by justifications of the said studies.

Annex No. 7: Justification of preliminary studies

1. Attach the preliminary studies.

2. Indicate

2.1. The date studies were carried out;

2.2. The name of the public or private Project Manager

2.3. References of the contract, if Private Manager carried it out;

2.4. If maintenance works

1.4.1 Description of the studies;

1.4.2 Attach the outline of the itinerary bringing out readings of degradations as well as the approved programming documents.

1.5 Rehabilitation or new works

1.5.1 Are quantities in the quotations the same as those of the studies?

1.5.2 Description of studies: Draft Preliminary Study, Detailed Preliminary Study;

1.5.3 Attach the said studies.

N.B. For services of less scope, the Project Owner may furnish a justification of calculation of quantities of the tender file.

- The chairperson of the Tenders Board may, before taking a decision, seek expert advice on the quality of the studies.

DOCUMENT N° 12
LIST OF COMMERCIAL BANKS AND FINANCIAL
INSTITUTIONS

LIST OF COMMERCIAL BANKS AND FINANCIAL INSTITUTIONS AUTHORIZED TO ISSUE BONDS FOR PUBLIC CONTRACTS

I- BANKS

1. Afriland First Bank
2. BanqueAtlantique
3. Banque Gabonaise pour le Financement International (BGFI BANK)
4. Banque International du Cameroun pour l'Epargne et le Crédit (BICEC)
5. CITI Bank
6. Commercial Bank of Cameroon (CBC)
7. Ecobank
8. National Financial Credit Bank
9. Société Camerounaise de Banque au Cameroun
10. Société Générale de Banque au Cameroun
11. Standard Chartered Bank Cameroon
12. Union Bank of Cameroon
13. United Bank for Africa.

II- Insurance companies

14. Chanas Insurance;
15. Zenneth insurance
16. Beneficiary life insurance
17. Activa Insurance

DOCUMENT N° 13
OTHER DOCUMENTS

REPUBLIQUE DU CAMEROUN
PAIX – TRAVAIL – PATRIE

MINISTRE DE DECENTRALIZATION
ET DE DEVELOPPEMENT LOCAL

REGION DU NORD OUEST

DEPARTMENT DU BUI

ARRONDISSEMENT DE NKUM

COMMUNE DE NKUM
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REPUBLIC OF CAMEROON
PEACE – WORK – FATHERLAND

MINISTRY OF DECENTRALIZATION AND LOCAL
DEVELOPMENT

NORTH WEST REGION

BUI DIVISION

NKUM SUB DIVISION

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EVALUATION GRID

N° 01/ONIT/NKUM COUNCIL/NCITB/2025 OF 13/02/2025 FOR THE SUPPLY OF ELECTRICITY TO MBIIM VILLAGE, NKUM SUB DIVISION, BUI DIVISION OF THE NORTH WEST REGION

EVALUATION GRID FOR ELIMINATORY CRITERIA			
DOC N°	DESCRIPTION	YES	NO
A.1	Certified Copy of the Business Registration, not more than three months old.		
A.2	Declaration of intention to tender stamped with the tariff in force(.dated , signed And stamped by the contractor)		
A.3	Certificate of non-bankruptcy established by the Court of 1st instance or the Chamber of Commerce, Industry and Trade of the place of residence of the bidder, not more than three (03) months.		
A.4	Attestation of bank account of the bidder, issued by a first rate-bank approved by the Ministry in charge of Finance or by a foreign bank of first order not more than three months.		
A.5	Purchase receipt of tender file issued by public treasury		
A.6	A bid bond of 1,000 000FCFA per lot (One million FCFA) issued by a first rate-bank or insurance company approved by the Ministry in charge of Finance in conformity with COBAC conditions		
A.7	An attestation of non-exclusion from Public Contracts issued by the Public contract Regulatory Board (ARMP)		
A.8	Valid attestation for submission by the Social Insurance Fund, certifying that the bidder satisfied his obligations with respect to the aforementioned Social Insurance		
A.9	A valid Certificate of imposition certified by the chief of centre		
A.10	Business License (photocopy certified by the chief of centre, not more than three months).		
A.11	Certified Copy of a valid taxpayers card, delivered by the chief of centre.		
A.12	Plan of localization signed and stamped by the company		
A.13	Deadline for delivery higher than prescribed		
A.14	False declaration or falsified documents		
A.15	Two Bids with the same personnel		

	EVALUATION GRID OF TECHNICAL BID			
N°	EVALUATION CRITERIA AND SUB-CRITERIA		YES	NO
B)	ESSENTIAL CRITERIA			
B.1	General presentation of the tender files			
B.1.1	-Document spirally bound -Table of content page			
B.1.2	-Colour sheets separation - Presentation of documents in the order given in this tender			
B.2	LIST OF REFERENCES OF THE ENTERPRISE IN THE SIMILAR JOBS			
B.2.1	List of references of the enterprise in similar jobs (Single phase MV & LV of at least 3km) justified by signed contracts (first and last pages) and minutes of reception or attestation of clearances of works executed. (minutes of final reception for up to 2023 projects) Minimum acceptable: 02 Contracts realized in the domain of rural Electrification over the past 05 years			
	1 st Reference			
	2 nd reference			
B.3	QUALIFICATION AND EXPERIENCE OF SUPERVISORY STAFF			
B.3.1	01 works supervisor (at least ENGINEER or equivalent certificate)			
.	Qualification of the works supervisor: Electrical Engineer (BAC +3) Professional experience of the project engineer ≥ 05 years (signed CV)			
.	➤ A certified copy of the technical diploma,			
.	➤ Certified copy of ID card			
	➤ CV signed and dated by the candidate,			
B.3.2	01 Site foreman(Electrical Engineering Senior Technician)			
.	Qualification of the Site foreman: (Senior Technician certificate in Electrical Engineering (BAC +2 or equivalent certificate) Professional experience of the Site foreman ≥ 03 years (signed CV)			
	➤ A certified copy of the technical diploma,			
	➤ Certified copy of ID card			
	➤ CV signed and dated by the candidate,			
B.3.3	01 Technician(Electrical Engineering)			
.	Qualification of the Technician: Certificate in Electrical Engineering Technician(BAC F3 or equivalent certificate) Professional experience of the Technician ≥ 02 years (signed CV)			
.	➤ A certified copy of the technical diploma,			
.	➤ Certified copy of ID card			
	➤ An Attestation of presentation of original of the technical diploma			
	➤ CV signed and dated by the candidate,			
B.3.4	OTHER PERSONNEL			
	List of other personnel signed by the company			
B.4	TECHNICAL PROPOSALS			

B.4.2	Organizational chart of the project		
B.4.3	Manpower deployment schedule		
B.4.5	Execution timeframe with a maximum deadline of three (03) months		
B.4.7	Environmental protection measures		
B.4.8	Acceptable planning		
B.5	LOGISTICS (Equipment put aside for this project)		
B.5.1	Proof of ownership or rental of a pick-up or other vans		
B.5.2	Proof of ownership or rental of a Yard truck		
B.5.3	Proof of ownership or rental of a electric drill		
B.5.4	Proof of ownership or rental of an engine saw		
B.5.5	Electrical kit : GPS device, climbers, spades, dig axes, drill, service cord, set of screws drivers, pegging markers, fork, signalling cones, pliers etc.		
B.6	FINANCIAL CAPACITY		
B.6.1	An attestation of financial capacity (solvency) of the enterprise issued by a 1st class bank located in any area in Cameroon and approved by the Ministry of Finance and respect COBAC conditions. 75 %		
B.7	Attestation of site visit signed by the company		
B.8	Comprehensive report of site visit signed by the company administrator and justified by photos		
B.9	Special Technical Clauses initialed in all the pages and last page signed and dated		
B.10	Special Administrative Clauses completed and initialed in all the pages and last page signed and dated		

EVALUATION GRID OF FINANCIAL OFFER			
C.1	The bid itself according to the model attached, shall be stamped at the rate in force, dated, signed And stamped by the contractor		
C.2	Unit price schedule duly completed, with an indication of the unit price excluding VAT in words and in figures. (signed And stamped)		
C.3	Detail quantities and cost estimated (signed And stamped)		
C.4	The sub-details of prices(signed And stamped)		

NB: The financial evaluation shall be based on the corrected amount of the bid. It shall consist of the analysis of the coherence of prices as well as the amounts of the totals

Main Evaluation criteria's

The bids shall be evaluated according to the main criteria as follows:

A/ Eliminary criteria

- Absence of an element in the administrative file;
- Deadline for delivery higher than prescribed;
- False declaration or falsified documents;
- Absence or insufficient amount on bid bond;
- Incomplete financial file.
- Two Bids with the same personnel
- A bid with the external envelope carrying a sign or mark leading to the identification of the bidder

B/ Essential criteria

The criteria relating to the qualification of candidates are based on the following:

- General presentation of the tender files;
- References of the company in the similar achievements;
- Experience of supervisory staff ;
- Logistics (Equipment);
- Methodology;
- Financial capacity;
- Attestation of site visit signed by the contractor
- Report of site visit signed by the Contractor
- The Special Technical Clauses (STC). (Each page should be initialed and the last page signed and stamped);
- Special Administrative Clauses completed (each page should be initialed and the last page signed and stamped);
- Pre – Financing capacity greater or equal to the amount required in the offer

The essential criteria are subjected to minima whose detail is given in the Special Regulation of the Invitation to tender (RPAO).

C/ Main qualification criteria

The criteria relating to the qualification of candidates could be indicative on the following:

The essential criteria are subjected to minima whose detail is given in the Special Tender Regulation (RPAO).

This evaluation will be done in a purely binary method with a **(yes)** or a **(no)** with an acceptable minimum of **80%** of the essential criteria taken in account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having satisfied to **100%** of the eliminatory criteria and at least **80%** of the essential criteria.

MODEL ATTESTATION OF SITE VISIT

I the undersigned

Engineer of the Company: (Name of Enterprise),

**Has actually visited the site which is going to receive the structure relative
TENDER N° 01/ONIT/NKUM COUNCIL/NCITB/2025 OF 13/02/2025 FOR THE SUPPLY OF
ELECTRICITY TO MBIIM, NKUM SUB DIVISION, BUI DIVISION OF THE NORTH WEST REGION**

The interested person declares:

- To have carried out a thorough study of the site taking into consideration all the constraints relative to the execution of job with respect to norms.
- To establish his unit price schedules taking into account the difficulties of the site relative to the execution of the works and shall in no condition claim the Delegated Contracting Authority for any increase of unit price.

In Testimony Whereof, this present attestation of site visit is established and issued to serve the purpose it deserves.

Date

Stamp of enterprise

Signature and Names of the Contractor.

SITE VISIT REPORT

Name of School

Name of Enterprise

1. CONTEXT OF THE PROJECT
2. GEOGRAPHICAL SITUATION
3. STATE OF THE SITE
4. PHOTOGRAPHS OF THE SITE (access to the site, existing structures of the school etc.)

Date.....

Name of Enterprise:

Stamp and signature of enterprise

DOCUMENT N° 14

GRAPHIC PLANS